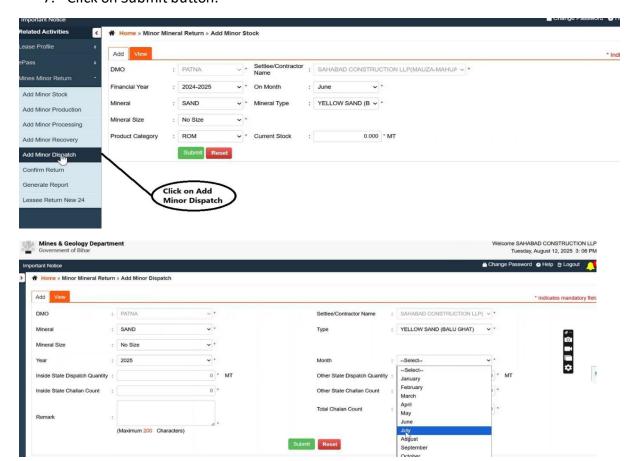
MINES RETURN

Step 1

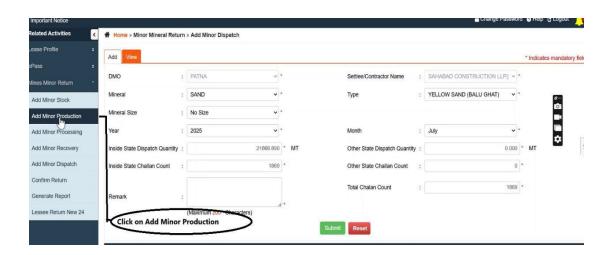
- 1. Log In to khanan-portal using Stock Id and Password.
- 2. Click on home button
- 3. Go to the menu and select Add Minor Dispatch.
- 4. In this step, the user must choose the month for which the Mines Return is to be submitted.
- 5. After filling required details, Inside State Dispatch Quantity, Outside State Dispatch Quantity, Inside State Challan Count and Outside State Challan
- 6. Fill up the remaining details.
- 7. Click on Submit button.

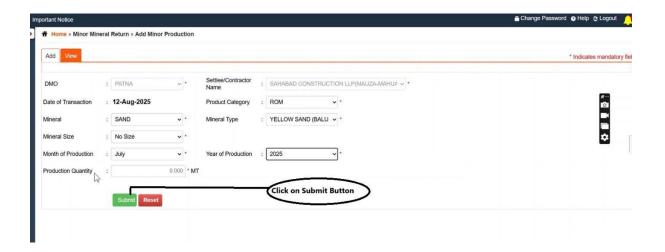




Step 2

- 1. For the next step, click on **Add Minor production**.
- 2. In this step, the user must choose the month for which the Mines Return is to be submitted.
- 3. Click on Submit Button





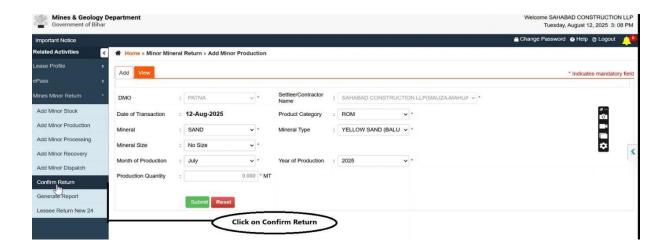
Step 3

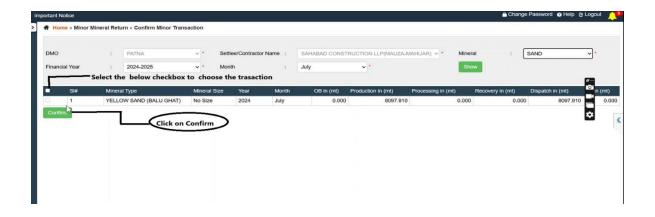
Click on Confirm Return.

Fill up the details.

Click on check box to choose the transaction.

Click on **Confirm** button.





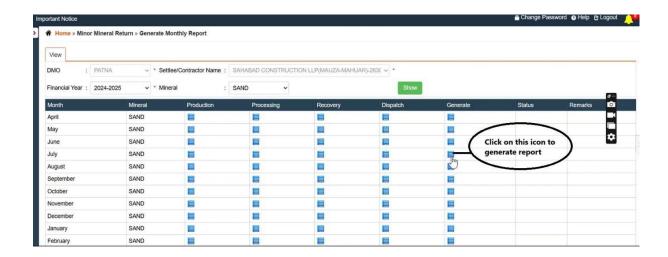
Step 4

Click on **Generate Report**.

Fill the year and month.

Select blue icon to view the report.





You can follow the below video to view the steps.

https://drive.google.com/file/d/12U2vKj3vQNRMjowQP7CKk0PfOuDR-eY6/view?usp=sharing